

**Academic Personnel Grievance:
Request for Step III Appeal of Formal Review Decision**

This form is used by academic appointees who are not members of the Academic Senate and who are appealing the decision made at the formal review level (Step II) of the grievance process. Grievants should consult [Academic Personnel Manual Sections APM-140](#) and [UCD-140](#).

Name (please print) _____

Title _____

Home address _____

Home telephone _____ Email _____

1. Date grievance filed _____

2. Date of Step II formal review decision _____

3. Specify the issue(s) that remain unresolved following formal review. You may attach additional pages.

4. What remedy are you requesting?

Request for a hearing: All formal grievance appeals will be subject to Step III-A administrative consideration unless there is a written request for Step III-B hearing consideration and the issue(s) appealed are subject to Step III-B hearing consideration. Please check the box below if you are requesting a hearing:

I request a hearing and understand that only the issues noted in APM-140-33-b(2)(a) may be appealed for Step III-B hearing consideration.

If you are requesting a hearing, please designate your preference for hearing authority:

University hearing officer

Non-University hearing officer**

**Please note that if you select a Non-University Hearing Officer, you must pay half of the Non-University Hearing Officer's fee.

You may represent yourself or elect representation by another individual or organization. If you have elected representation, state the name of the individual and whether or not this person is an attorney or other legal counsel.

Name of representative (if any) _____

Address _____

Telephone _____

Legal counsel? _____

Yes No

Employee's signature _____

Date _____