

# UNIVERSITY OF CALIFORNIA, DAVIS

## Hellman Fellowship Program

2017-2018

### Criteria and Deadlines

#### **PURPOSE OF THE PROGRAM**

The Hellman Family Foundation has contributed funds to continue the UC Davis Hellman Fellows Program to promote the scholarly growth of faculty members at the Assistant Professor rank who exhibit the potential for great academic distinction, and for whom Hellman funding can significantly stimulate productivity in research and other creative scholarly activities. A major goal for the program is to enhance the progress of faculty participants towards tenure.

#### **ELIGIBILITY**

- ▶ Only tenure-track faculty members who will have completed two years as Assistant Professor by September 30, 2017 are eligible for consideration. If an applicant spent one or more years as an Assistant Professor at another research university before coming to UC Davis, that time may be counted towards the minimum of two years at rank by September 30, 2017.
- ▶ Full-time Assistant Professors, except for those in the Schools of Law, Medicine, Nursing and Veterinary Medicine, are eligible if they are non-tenured at the time of the fellowship start date (July 1, 2017) and will not be under consideration for tenure while holding the Hellman Fellowship.
- ▶ If a faculty member has a partial appointment in the School of Law, Medicine, Nursing, or Veterinary Medicine, plus a partial FTE appointment in a school/college that does qualify for Hellman Fellowships, he/she can apply through the qualifying department.
- ▶ Assistant Professors who will be considered for tenure in the 2017-2018 academic year are not eligible to apply for a Hellman Fellowship.

► Assistant Professors who applied for, but did not receive, Hellman Fellowships for the 2016-2017 academic year are eligible to reapply for the 2017-2018 fellowship if they meet the above criteria.

## EVALUATION CRITERIA

Preference in awarding Hellman Fellowships will be given to faculty members who:

- show great promise in their scholarship;
- submit outstanding proposals documenting how Hellman funding will advance their research or other academic creative activities;
- have only modest means to support their research; and
- have never received other “early career investigator” awards.

Applicants who have received substantial start-up funding and/or extramural grants to support their research programs must clearly indicate how Hellman funding will allow them to pursue critical activities that cannot be supported by these other funding sources.

A number of government agencies (NIH, NSF, etc.) and professional societies award research grants specifically designated for scholars in the early period of their careers. Since these awards provide recognition and funding for researchers at the Assistant Professor level that duplicate the purpose of the Hellman Fellowship program, faculty members who hold such awards are not eligible to apply for a Hellman Fellowship.

**Note:** Recipients of an NSF CAREER award are eligible to apply for a Hellman Fellowship.

## BUDGET PROPOSALS AND APPROPRIATE EXPENDITURES

Hellman Fellowship funds may be used for research-related expenses, such as laboratory equipment, travel to a site where data will be collected, attending a professional meeting where the Fellow will present a paper, and funding salaries for research assistants, students (including graduate student fees), or postdoctoral fellows on the research team.

Recognizing that tenure-track faculty, especially those in programs with heavy teaching loads, often struggle to find time for scholarship, Hellman Fellowship funding may also be used to provide partial teaching relief during the fellowship year. However, because promotion to tenure at UC Davis requires strong evidence of teaching commitment and effectiveness, it is important that Fellows continue to participate in teaching and service

to their departments and the campus. Accordingly, Hellman Fellows may request teaching relief for no more than one academic quarter during their fellowship year, and the department Chair must support their request. ***Hellman funding may not be used to cover any portion of a Fellow's salary***, but can be used to pay the salary and benefits of a lecturer who will provide the necessary course relief.

Hellman award requests are expected to range from about \$10,000 to \$50,000 to support one year of proposed activities. Keep in mind, however, that there must be clear and complete justification for the amount requested. Applicants should take particular care when developing budgets for personnel, by accounting for the costs of benefits and fees, as well as salaries. Moreover, the relationship of the proposed Hellman-funded activities to ongoing research funded from other sources must be explained. Hellman Fellowships are not subject to an indirect rate; the recipient receives 100% of the award funds. Although the duration of the award is normally one year, if the awardee does not spend all of the award funds in the grant year, he/she may request permission to spend the carryover amount in a second year. In any event, award recipients are required to spend all funds before their tenure case is put forward for consideration. Applicants have a choice of 3 starting dates for their proposals (7/1/17, 10/1/17, or 1/1/18) in order to help them integrate their Hellman research with their other academic duties. However, it is expected that applicants will have been in the Assistant Professor rank for at least two years by 9/30/17, regardless of which start date is chosen.

Hellman Fellows agree to attend a luncheon meeting to share their work with a Hellman Family Fund trustee or representative.

## **DUE DATES**

- 2/9/17 Applications are due to Department Chair for signature and approval by 5 pm.
- 2/13/17 Department Chair forwards the approved application to the Dean for approval and signature.
- 2/17/17 Dean forwards the electronic applications, along with a list of all applicants from that school/college, to the office of the Vice Provost-Academic Affairs by 5 pm for referral to the Hellman Review Panel.
- 6/2017 The 2017-2018 Hellman Fellows will be announced.

**Questions/Concerns:** If you have questions about eligibility or the application process, please contact Lynn Daum at: [lmdaum@ucdavis.edu](mailto:lmdaum@ucdavis.edu).