

January 25, 2017

**DEANS, DIRECTORS, AND DEPARTMENT CHAIRS
ACADEMIC FEDERATION MEMBERS**

**Re: Professional Development Program for Eligible Academic Federation
Members other than those in Unit 18**

I am pleased to announce that the Professional Development Program will provide awards for the **2017-2018** academic year. The application instructions and cover sheet are posted on the Academic Affairs Web site at:

<http://academicaffairs.ucdavis.edu/awards/campus-awards/index.html>

Scroll down the listing to find links to program guidelines and application documents under the heading “Professional Development Award Program for Academic Federation Members.”

This competitive program provides funding to enable non-Unit 18 Academic Federation members to engage in the pursuit of professional development activities that will enhance the effectiveness and capabilities in their current position. This award can be used to attend professional development workshops, seminars, or to learn new skills at a colleague’s institution. The call will consider proposals for activities occurring between May 2017 and June 2018. Please note that the AF Professional Development Program does not support travel to professional meetings for presentation of research. Support for such travel can instead be requested through the AF Research Travel Grants Program (see: <http://academicfederation.ucdavis.edu/awards/index.html>.)

Please note that the proposal, the department chair’s letter, and any optional supporting letters must be forwarded to the Dean or other appropriate administrative officer no later than **March 22, 2017**. Deans’ offices should transmit the applications and supporting material to the Office of the Vice Provost—Academic Affairs by **March 29, 2017**.

Questions concerning the Professional Development Program should be directed to Ellen Bonnel, Academic Federation Assistant to the Vice Provost - Academic Affairs (752-4827) or federationassistantaa@ucdavis.edu.

Sincerely,



Maureen L. Stanton
Vice Provost— Academic Affairs
Distinguished Professor—Evolution and Ecology