

October 11, 2013

[Advisory to Deans #AA2013-09](#)

**DEANS, EXECUTIVE ASSOCIATE DEANS, ASSOCIATE DEANS, ASSISTANT DEANS,  
AND ACADEMIC PERSONNEL ANALYSTS**

Re: Delegation of authority to the Associate Vice Provost for Faculty Equity and Inclusion

Dear Colleagues:

This advisory is a notice of delegation of approval authority from the Vice Provost for Academic Affairs to the Associate Vice Provost for Faculty Equity and Inclusion, including additional delegation during periods of extended leave or vacation for the Vice Provost for Academic Affairs.

The Associate Vice Provost for Faculty Equity and Inclusion is hereby delegated signature authority and approval for:

- Review of interim recruitment reports and consultation with deans thereon
- Approval of faculty recruitment upgrade requests
- Search waiver requests for non-Senate academic appointments
- Partner Opportunities Program requests, excluding requests for partners into Senate positions
- Requests for replacement funding for Work Life Program leaves or active service modified duty periods (ASMD)

During periods of absence of the Vice Provost for Academic Affairs, as determined by the Vice Provost or Provost, the Associate Vice Provost for Faculty Equity and Inclusion may also be delegated signature authority and approval for:

- Requests for academic leaves of absence
- Receipt and notation of post-sabbatical reports
- Search waiver requests through programs such as Target of Excellence, President's or Chancellor's Postdoctoral Fellowship Programs, and Partner Opportunities Program when the partner is also proposed for a Senate position
- Removal expenses
- Recalls
- Off-scale requests for equity, recruitment, or retention above the three-step maximum delegated to the Deans

The Vice Provost retains approval/signature authority for all other academic personnel matters not listed above. If in the absence of the Vice Provost a decision is required on any item that was not listed above as delegated to the Associate Vice Provost, the action will be reviewed and decided by the Provost and/or Chancellor.

If you have any questions or concerns, please contact me at 752-2072 or mlstanton@ucdavis.edu.

Sincerely,



Maureen L. Stanton  
Vice Provost--Academic Affairs  
Professor--Evolution and Ecology