


Academic Forms On-line Annual Activity Report

To fill out your annual report enter the on-line system using this link:
<https://academicpersonnel.ucdavis.edu/FormsOnLine/Forms.cfm>.

Each annual activity that the user is required to report on should be briefly identified on one line using the available fields.

A report with the 'I did not engage ...' box clicked cannot be submitted if rows have any data in them.

Rows may be added via the '[Add Row](#)' text, rows may be removed via the  buttons.

Report of Category I and II Compensated Outside Professional Activities and Additional Teaching Activities for the Fiscal Year Ending June 30, 2010

SAMPLE FORM ONLY

Terms of leave (if any)

I did not engage in any Category I or II activities in the past year.

Otherwise please list activities you did engage in, do not enter Categories that there was no activity in [\[Add Row \]](#)

Category	# of Days	Description of Activity	Nature of Relationship	General Description of Business/Agency/Organization/Group/Person
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Submit](#) [Draft](#) [Undo Changes](#)


Related Issues: Financial interest in a research sponsor
If you hold an employment or management position with a research sponsor, receive income (including a travel reimbursement) from a research sponsor, or have any other financial interest in a research sponsor, you must report this to the Office of Research. Please use the following links for further information.
[Financial Conflict of Interest](#)
[Research Conflict of Interest](#)
[UCD APM 230-05 Sponsored Programs Conflict of Interest](#)

Approved Category I activity requests are pre-populated into the report:

Category	# of Days	Description of Activity	Nature of Relationship	General Description of Business/Agency/Organization/Group/Person
Category I	4	test	Relating	test

If an approved Category I is removed it is available for reinsertion:

REINSERT DELETED APPROVED ACTIVITY:

test test 

I did not engage in any Category I or II activities

Category	# of Days	Description of Activity	Nature of Relationship
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Note:

Category I activities that were not approved should still be reported. Not reporting the occurrence of the activity is a greater audit risk than not receiving approval for a reported activity.

Direct Link:

<https://academicpersonnel.ucdavis.edu/FormsOnLine/Forms.cfm?Display=OutsideAnnual>